



November 9, 2009

Mr. Herbert Simmons  
Councilman CT 4602  
478 Devonwood Road  
Altadena, CA 91001

Dear Mr. Simmons,

As defined in the Altadena Town Council Bylaws and in response to the vote of the Investigating Committee, the ATC Executive Committee will call a closed session meeting of the entire Altadena Town Council at 6:00 p.m., on Tuesday, November 17, 2009.

At this meeting Council will review, discuss the charges attached to this letter and will vote on the recommendation of the Investigating Committee.

You are directed to attend this meeting to address the charges listed in the attachment to this letter and present your case. While the Council cannot compel your attendance, it is in your interest and that of the Community that you attend and speak on your own behalf. Please be advised that if you do not attend, the meeting and the vote will be conducted in your absence. The vote of the Council on this matter will be final.

Also, please note that the meeting will be conducted according to the principles of Robert's Rules of Order.

Ruth Edwards  
Corresponding Secretary  
Altadena Town Council